



NAMI Vermont Board Meeting

June 24, 2017 – 10-3 p.m.

Location: NAMI Vermont Office

Attending	Board Members	Attending	Board Members
x	Ann Moore, President and Chair	x	Judy Siler, 2nd VP
excused	Patti Bauerle	x	Chip Siler
excused	Phil Blackburn, 1st VP	excused	Savi VanSluytman
x	Ann Cummins, Treasurer	x	Carolyn Brusetti
excused	Mary Kirkpatrick, Secretary		Staff, Guests
x	Sara Moran	x	Laurie Emerson, Executive Director
x	Candace Neary		Clare Munat, Emerita
x	Ward Nial	x	Mary Cox, guest

Jude Demers (on leave of absence)

Meeting Agenda:

https://docs.google.com/document/d/1Q3EFeTbflbVcHY9vmODSZbbSi7Um8mMtYJyUOM_bZC4/edit?usp=sharing

1. 10:00 a.m. Welcome and Introductions
 - a. Carolyn Brusetti will join as the Consumer Council Rep
 - b. Mary Cox is applying to be on the Board and has attended Finance and Governance Committees
2. Approval of Board Meeting Minutes - April 8, 2017:
 - a. https://docs.google.com/document/d/1fkZh_UT_9uW62MbvT6A5iBzYrylgx0ZPrNcFy0Rj5g/edit?usp=sharing
 - b. **MOTION:** Ann C. made motion to approve the minutes. Seconded by Candace. All in favor.
3. Approvals:
 - a. Finance Committee: New Committee Member - Mary Cox
 - i. **MOTION:** Ann C. made motion to approve Mary Cox as a Finance Committee member. Seconded by Sara. All in favor.
 - b. Governance approved the following for the Volunteer Handbook:
 - i. Role of a Committee: Committees are tasked with the job to set policy, make recommendations, facilitate planning and guide the board through a variety of issues. Committees research issues and options for the Board and are valuable entities for NAMI Vermont. All decisions by committees are brought to the Board of Directors for approval. The staff and Board are most appreciative of the time and effort to guide the Board and its operations.
 - ii. **MOTION:** Carolyn made motion to approve the description. Seconded by Ann C. All in favor.
 - c. New Bylaws changes with **Preamble** and **Affiliates section (Article IX, pg. 14)**
 - i. Bylaws: <https://docs.google.com/document/d/1Mc6U4DaiWs7mhz0TriNlaVBSMs7SuSF-yvu3EckLmas/edit#heading=h.w9hc164uu5pn>
 - ii. **MOTION:** Ann C. made motion to approve the bylaws changes. Seconded by Sara. All in favor.
 - d. Other Finance/Governance Policies for approval:

- i. Use of Funding: Financial Policies: Use of Funding 1.1 and 1.2 - Pharma funds clarification and accepting property.
<https://docs.google.com/document/d/1MdHzLWEgkMW2HXR0UxEtHoySfHap335TVIHv5JXT6I/edit?usp=sharing>
 - 1. Brief discussion of pharmaceutical funding history and future considerations
 - 2. MOTION from Finance/Governance: NAMI Vermont does not accept funds from pharmaceutical companies in the form of donations or exhibit fees. NAMI Vermont accepts fees for registration to attend events such as the conference.
 - a. MOTION from Board: Chip made motion to approve. Ward seconded. All in favor.
 - b. Ann C. recommends expanding on logos/branding as it relates to the Walk
 - 3. MOTION from Finance/Governance: NAMI Vermont accepts monetary donations or stock that can be sold upon receipt. NAMI Vermont only accepts property of more than nominal value upon review and approval of the Board of Directors.
 - a. MOTION from Board: Ann C made motion to approve with amendment to remove the word “full” in front of Board. Carolyn seconded. All in favor.
 - 4. MOTION from Governance: NAMI Vermont does not endorse or recommend any private professionals, counselors, psychiatrists, and the like, however we may provide direction on where to find a list of resources.
 - a. MOTION from Board: Chip made motion to approve. Carolyn seconded. All in favor.
 - b. Need to determine where this fits in policy
- e. Update on PE 4 hour course -Candace Neary - The new program is now called NAMI Provider. It has been edited. Candace is now a Provider Trainer for NAMI Vermont. She is waiting for the revised materials.
- f. Sign up for Walk Teams

Lunch Break.

- 4. Proposed Budget:
 - a. Laurie presented the proposed budget
 - b. **MOTION:** Candace made motion to approve the Budget. Seconded by Carolyn. All in favor.
- 5. Reports
 - a. Executive Director/Staff Reports (Laurie)
https://docs.google.com/document/d/1N2jhrYCyj9SMKuxW71fp9Y0KJ6O_8EF1ahQdHf3GQx8/edit?usp=sharing
 - i. Discussion about MIR: the program has been changed, but not agreed upon by participating teachers. Partner Events: How do we advertise or support other events.
 - b. Governance Committee
 - c. Advocacy Committee - see paper newsletter
 - d. Treasurer’s Report and Finance Committee (Ann C.)
 - i. https://docs.google.com/document/d/1NBi1GHiyw5vCQRwbaR_Bb1GNOfx2Yd0xMPV-Vn3r2b4/edit?usp=sharing
 - ii. DMH Grant Update:
 - iii. CD Expiring \$50,000: Request to break down into CD ladder
 - 1. **MOTION:** Ann M. made motion to approve reinvestment of CD. Sara seconds. All in favor.
 - e. Conference Committee
 - i. Stats and financial breakout from Jen and Jana

- ii. Do we want to provide more for the providers, such as continuing education? Do we want to plan it as a profitable event? Try to promote it to Designated Agencies (DAs) more. Candace suggests we evaluate the relationships between NAMI VT and the DAs.
6. Other Business
- a. Discussion
 - i. Annual Meeting - Saturday, November 4, 2017
 - 1. Location: Laurie will check on options Church in Montpelier, College of Fine Arts.
 - 2. Agenda: Guest Speaker ideas. Someone from DMH
 - b. Awards: Nominations? Leadership Award, Volunteer of the Year, Rising Star Award or sometimes we give to the Roch Thibodeau Award, Darlene Manning Award for Inspiration.
 - c. Affiliates
 - i. Strategic Planning by Affiliate
 - d. Update affiliate leadership and forms for national: Did affiliates fill out the form for voting at the NAMI Convention? NAMI Northeast Kingdom has not done theirs yet. NAMI Rutland will do it today. The others have given Phil Blackburn their credential form to give proxy to him.
 - e. Location for board meetings: Gifford Center charges money. Williston is agreeable with Southern Vermont board members.
7. **MOTION to adjourn:** Chip makes a motion to adjourn. Seconded by Ann C. All in favor.

Meeting adjourned at 2:25 pm.

Upcoming Board Dates/Events

1. July 28, 2017 - Kickoff luncheon for the Walk at NAMI VT office in Williston
2. Sept. 9, 2017 - in person - approve slate of candidates and approve advocacy priorities. The board member who raises the most amount of money by 9/9/17, will get a prize.
3. Sept. 24, 2017 - NAMI Vermont MIND Walk in Burlington
4. Nov. 4, 2017 - Annual Meeting - election of Officers
5. Dec. 9, 2017 - Board Orientation
6. Feb. 10 - Board Conference Call
7. April 14 -
8. June 23 or 30?
9. Sept. 1 or 8?